

# Beaver Dam East Domestic Water Improvement District of Mohave County

## Minutes of Meeting

The Board of Directors of the above named District will hold a meeting at the Lynn Evans residence, 3479 E. Beaver Dam Dr., Beaver Dam AZ at 2:30 PM, MST on October 29, 2020

The meeting was called to order at 2:35 by Chairperson Evans. Members present were Director Causey, Director Kuddes Burt (resigning member) Director Monte Kuddes (new member)).

Ratification of Minutes from the July 2, 2020 meeting Director Kuddes Burt passed out copies of the minutes from the previous meeting and read them out loud. Some typos were noted but members agreed the minutes were complete; a motion was made by Director Burt to accept the minutes as read. Director Causey seconded and motion passed unanimously.

Consideration and possible action on appointing a new board member. Director Kuddes Burt was thanked by the members for her exemplary service to the District as she steps down from her position. Chairperson Evans began a discussion with input from Directors Burt and Causey regarding how the current board came about to fill Monte in on some history as he joins the BDEDWID board. Monte Kuddes was welcomed, and appreciation was expressed for his willingness to serve. A motion was made by Director Causey to appoint Monte Kuddes to the board of directors of the BDEDWID. Director Burt seconded the motion and motion passed unanimously.

Consideration and possible action on changing bank signatories. Chairperson Evans discusses the process of removing Director Burt's name from our Mountain America Credit Union accounts and placing our new member, Director Monte Kuddes, on as primary signatory. A motion was made by Director Burt to change signatories as noted. Director Causey seconded the motion and motion passed unanimously.

Consideration and possible action on acquiring an independent contractor bookkeeping services. With the resignation of Director Burt as board member and the role of independent contracted bookkeeper, Wendy Smith, a resident of the BDEDWID, has been retained for her professional office and bookkeeping services. A list of her duties was cited by Director Burt,

who also noted the monthly financial compensation of \$ 125. A motion was made to retain Wendy Smith's services. It was seconded and passed unanimously.

Consideration and possible action to revise 2018 standard payment authorizations.

Chairperson Evans stated that this document had few changes since last update in 2018. Director Burt read line items, noting in particular that U Reach e-mail provider was removed and her name was replaced with Wendy Smith as bookkeeper. She explained that the payments are regular reoccurring operational costs and prevents a need for a meeting every time payments are made. A motion was made by Chairperson Evans to approve the new standard payment authorization. Director Causey seconded and the motion passed unanimously.

Presentation of items for signature from prior and current meetings. Documents for signature included minutes from prior meeting, four resolutions from agenda items 3, 4, 5, and 6.

Adjournment Chairperson Evans noted there was no further business and made motion to adjourn the meeting at 3:01. Motion was seconded by Director Causey and passed unanimously.

Submitted by

